



Yesplan is with you **every step of the way** during and beyond your **implementation project** to make sure you **get the most** from your system.

## Behind every great Yesplan project is great project leader and team at our clients

### Project Managers

To ensure your project is a success, you need to nominate 1 person who will be your **organisation's project leader**. This person will be the first point for contact of Yesplan and also become a **Yesplan administrator**.

The project leader has knowledge of the **internal workflows** of your organisation and has a mandate to decide. Besides this person, you should appoint a second administrator who follows all the training. Administrators should have good computer skills.

### Key stages in Yesplan projects



### Project team

All departments that will work with Yesplan are expected to be represented in the kick-off. This way we can ensure all needs are reflected in Yesplan once up-and-running.

**The more input from your organisation, the better the results!**

### Our Account Managers are there every step of the way



Chris



Darren



Violet



Wim

**Every venue we work with is different, and so we find, is every Yesplan project.**  
Some organisations want to be live in weeks, others want deliver the project over a number of months.  
Below is an example overview of a **5 session project cycle**. Working in sessions, means that the **customer has control** over the speed of the implementation. These sessions will be projected on a timeline together with the customer in our track-planner, after the kick-off meeting.



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**We decide together whether you will import data  
or do it manually during the different sessions of the implementation.**



## Remote Learning

We love saving time, money and the environment and so do our clients. We favour remote learning through our video and 1 to 1 training tools.



## Onsite training

A classroom environment works well for groups in larger organisations. As we move through the project, we might prefer to run sessions for staff training and familiarisation in your venue.



## 'Homework'

You will tailor your Yesplan installation for your needs. Throughout the project your team will need to consider how you wish to implement Yesplan to best serve your work flows. This is done in between your training sessions.

**Yesplan**